



Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.

Town Attorney
kloftus@lancasterny.gov

Leza E. Braun

Legal Assistant
lbrown@lancasterny.gov

December 8, 2021

Mr. David Denk
N.Y.S. DEC

Mr. Matt Salah
Division of Sewerage Management

US Army Corps of Engineers
SEQRA Referral - Regulatory

Mr. Garrett Hacker, P.E.
Erie County DPW

Erie County Water Authority

Ms. Mariely Ortiz, Review Planner
Erie County D.E.P.

Ms. Jennifer Delaney
Erie County Health Department

Re: Lead Agency/Coordinated Review
Fieldstream Subdivision #2020
6061 Broadway/fronting on William St
Town of Lancaster, County of Erie

All:

Please be advised that a private developer has presented a proposed preliminary plat plan for the construction of a 52 +/- single family residential subdivision on a +/- 50-acre parcel of land located behind Lancaster Country Club fronting William St, (SBL #116.00-2-24.1), in the Town of Lancaster and which the Town has determined to be a "Type I Action" under SEQRA.

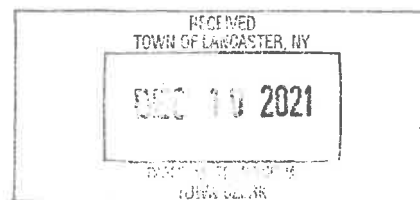
The Town Board of the Town of Lancaster advised the developer that an Application and Environmental Assessment Form (EAF) were to be submitted to the Town of Lancaster in order to commence a review of the proposed project under SEQRA.

The developer has submitted the application and EAF and the Town Board of the Town of Lancaster is now notifying all other agencies which may be involved in the approval of this project that within thirty (30) days of the mailing of the enclosed EAF, a lead agency must be designated by agreement among the agencies.

The anticipated impact of this project is primarily of local significance and the Town of Lancaster desires to act as lead agency in investigation and review of the proposed action.

Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney



KEL:lb

Encs.

CC (letter only): PB Liaison
Town Clerk
Building Inspector
Town Engineer



Town of Lancaster

Office of The Town Attorney

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1026
KEVIN E. LOFTUS, JR.
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kloftus@lancasterny.gov

Leza E. Braun
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lbrown@lancasterny.gov

December 7, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

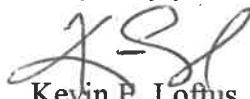
RE: Salvatore's Restaurant Patio #1408
6461 Transit Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 6, 2021, from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

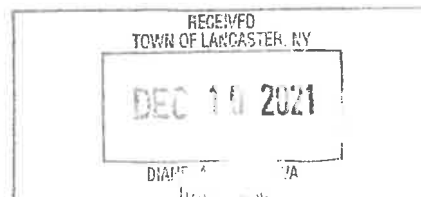
Very truly yours,


Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer



Leza Braun

From: Kevin Loftus
Sent: Tuesday, December 7, 2021 8:53 AM
To: Leza Braun
Subject: Fw: 2021-SQ269 T. Lancaster 6461 Transit Road
Attachments: 2021-SQ269 T. Lancaster 6461 Transit Rd cover letter.pdf

For PB/SEQR

From: Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>
Sent: Monday, December 6, 2021 4:14 PM
To: Kevin Loftus <kloftus@lancasterny.gov>
Subject: 2021-SQ269 T. Lancaster 6461 Transit Road

Kevin,

New York State Department of Transportation (NYSDOT) reviewed the information submitted for the SEQR related project at 6461 Transit Road and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- The proposed project will not have a significant impact to traffic on the State Highway System.

Please do not hesitate to contact me if you have any questions or concerns.

Thank you,

Ron Hayes

Ronald J. Hayes

Planning and Program Management
SEQR/Site Plan Coordinator

New York Department of Transportation
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell
Ron.Hayes@dot.ny.gov www.dot.ny.gov





Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
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1027

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 7, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086


RE: Buffalo Tournament Club #1269
6432 Genesee Street
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 6, 2021, from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

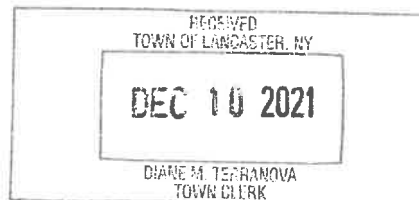
Very truly yours,


Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer



Leza Braun

From: Kevin Loftus
Sent: Tuesday, December 7, 2021 8:53 AM
To: Leza Braun
Subject: Fw: 2021-SQ268 T. Lancaster 6432 Genesee St
Attachments: 2021-SQ268 T. Lancaster 6432 Genesee St cover letter.pdf

For PB/SEQR

From: Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>
Sent: Monday, December 6, 2021 4:04 PM
To: Kevin Loftus <kloftus@lancastrny.gov>
Subject: 2021-SQ268 T. Lancaster 6432 Genesee St

Kevin,

New York State Department of Transportation (NYSDOT) reviewed the information submitted for the SEQR related project at 6432 Genesee Street and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- The proposed project will not have a significant impact to traffic on the State Highway System.

Please do not hesitate to contact me if you have any questions or concerns.

Thank you,

Ron Hayes

Ronald J. Hayes
Planning and Program Management
SEQR/Site Plan Coordinator

New York Department of Transportation
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell
Ron.Hayes@dot.ny.gov www.dot.ny.gov





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KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 8, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Rezone
338 Harris Hill Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 7, 2021, from the Erie County Department of Public Works on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

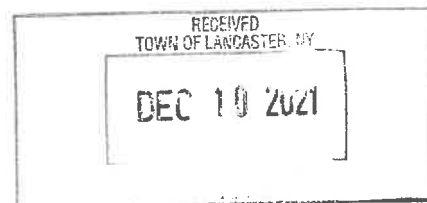
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): Supervisor
Town Clerk
Building Inspector
Town Engineer





COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

WILLIAM E. GEARY JR.
COMMISSIONER

DEPARTMENT OF PUBLIC WORKS
RATH BUILDING 14TH FLOOR

TELEPHONE: 716.858.8300
FAX: 716.858.8228

December 07, 2021

Mr. Kevin Loftus, Town Attorney
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

Re: Lead Agency Request
Light Commercial to Multi Family Multi Use
338 Harris Hill Road (CR-276)
(T) of Lancaster, County of Erie

Dear Mr. Loftus:

This Department has received your request for Lead Agency for the above referenced project. Erie County Department of Public Works has no problem with the Town of Lancaster being Lead Agency for this project. This approval of Lead Agency is only from Erie County Department of Public Works and does not imply that other County Departments concur with this approval, as their response will be coming by separate letter.

Sincerely,

ERIE COUNTY DEPARTMENT OF PUBLIC WORKS

Garrett M. Hacker, P.E.
Senior Civil Engineer

cc: Karen Hoak, Deputy Commissioner-Highways
Darlene Svilokos, P.E., Director of Engineering
Brian Rose, P.E., Supervisor of Engineering
Gina Wilkolaski, Traffic Safety Engineer
Patrick Baskerville, Senior Highway Maintenance Engineer
File: CR-276

DIANE M. TERRANOVA, TOWN CLERK
TOWN OF LANCASTER
21 CENTRAL AVE.
LANCASTER, N.Y. 14086
AREA CODE 1-716 683-9028

1029

COPY

December 10, 2021

Mr. Jerrod Blake, Sr. District Manager
Waste Management of New York, LLC
100 Ransier Drive
West Seneca, New York 14224

Re: 2022 Solid Waste Collection License

Dear Mr. Blake:

Thank you for your recent application for a Solid Waste License for eleven (11) trucks to operate within the Town of Lancaster Refuse District for the year 2022.

Enclosed are the license decals and a copy of Exhibit "B" from your application.

Attach each decal in the lower corner of the front windshield on the driver's side taking care the license number is attached to the windshield of the correct truck.

Sincerely yours,

OFFICE OF THE TOWN CLERK



Diane M. Terranova, Town Clerk

DMT/dm

Encl.

cc: M. Fischione, Code Enforcement Officer

COPY

COPY

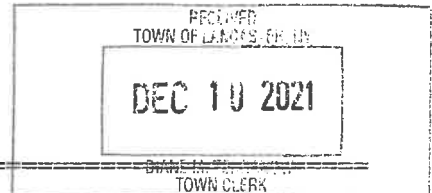
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Information on Trucks Operating Within Town Refuse District

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TOWN OF LANCASTER

21 Central Avenue
Lancaster, New York 14086
Office Of The Town Clerk



Rev. October 25, 2021

APPLICATION - SOLID WASTE COLLECTION LICENSE

Information on Applicant

Name of applicant: Waste Management of New York, LLC.
Street Address: 100 Ransier Dr
City/Town/Village: West Seneca, NY 14224
Phone: (Office) (716) 677-7311

Information on Trucks Operating Regularly Within Refuse District

List on Exhibit "B" attached to this application the license number and make of the trucks which will regularly be operating within the Refuse District.

Insurance Requirement

Please include proof of public liability insurance naming the Town of Lancaster as an additional insured, for personal injuries in the amount of one million (\$1,000,000) per person. It will also be necessary for you to file with your application proof of Workers' Compensation and Disability Benefits Insurance. Please note that Acord certificates are no longer permissible proof of meeting insurance requirements. All insurance proof must be on form C105.2 or U26.3.

License Fee

\$50.00 per truck for full calendar year.
\$25.00 per truck for one-half of calendar year (7/1 to 12/31)

License fee is paid to the "Town of Lancaster" and must accompany the license application.



K-15451869-400.00

I do not intend to operate in the Town of Lancaster in the year 2021. If I do operate in the Town of Lancaster at any time during 2021, I understand that I am subject to notifying the Town Clerk and paying the applicable fee.

Signed

James W. Blake

Print Name & Title

James W. Blake Sr. District Manager

Exhibit "A"
Information on Applicant

Name Jerrod W Blake
Position Sr District Manager
(Circle Status) - Officer - Partner - Owner
Street Address: 100 Ransier Dr
City/Town/Village: West Seneca, NY 14224
Phone: ^{Cell} (Home) (315) 374-3620 (Office) (716) 677-7311

Name _____
Position _____
(Circle Status) - Officer - Partner - Owner
Street Address: _____
City/Town/Village: _____
Phone: (Home) _____ (Office) _____

Name _____
Position _____
(Circle Status) - Officer - Partner - Owner
Street Address: _____
City/Town/Village: _____
Phone: (Home) _____ (Office) _____

ACKNOWLEDGMENTS

INDIVIDUAL

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this ____ day of _____, 20____, before me personally appeared _____, the petitioner, and known to me to be the individual described in and who executed the foregoing instrument and _he acknowledged to me that _he executed the same for the purpose herein stated.

Notary Public or Deputy Town Clerk

CORPORATE

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this 6 day of December, 2021, before me personally appeared Jarrod Blake, known to me, who, being by me first duly sworn, did depose and say that _he resides in New York, that _he is the Sr District Manager of Waste Management of New York, LLC the corporation described in and which executed the foregoing instrument; that _he knows the Corporate Seal of said corporation; that the Corporate Seal affixed to said instrument is such Corporate Seal; that it was affixed by order and authority of the Board of Directors of said corporation; and that _he signed his/her name thereto by like order and authority for the purposes herein stated.

LYNNEE M SMERKA
NOTARY PUBLIC-STATE OF NEW YORK
No. 01SM6330406
Qualified in Erie County
My Commission Expires 9/14/2023
CORPORATE SEAL

Lynnee M Smerka
Notary Public or Deputy Town Clerk

PARTNERSHIP

STATE OF NEW YORK

SS:

COUNTY OF ERIE

On this ____ day of _____, 20____, before me personally appeared _____, the petitioner, and known to me to be one of the firm of _____ described in and who executed the foregoing instrument and _he acknowledged to me that _he executed the same as and for the act and deed of said firm, for the purposes therein stated.

Notary Public or Deputy Town Clerk

CORPORATE SEAL

VILLAGE OF LANCASTER**MAYOR LYNNE T. RUDA**

**MUNICIPAL BUILDING
5423 BROADWAY
LANCASTER, NY 14086**



**TELEPHONE: (716) 909-0082
LRUDA@LANCASTERVILLAGE.ORG**

December 10, 2021

Honorable Members of the Town Board -

I am writing this letter to express my interest in serving on the Lancaster IDA. For the past five years, I have served as the Director of Economic Development for the Village of Lancaster. Through that time, I have worked tirelessly to build relationships with business owners, building owners, the Lancaster Area Chamber of Commerce and the Erie County Department of Environment and Planning. I have served the Village of Lancaster as a Trustee and am proud to currently be the Mayor of the Village of Lancaster.

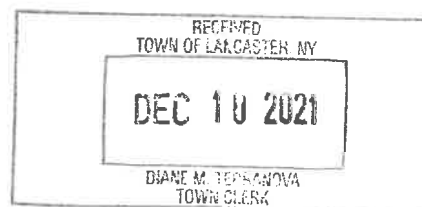
As the Director of Economic Development, I was responsible for representing the Village of Lancaster during the 2018 update to the Joint Comprehensive Plan for the Town of Lancaster, Village of Lancaster and Village of Depew. I also was responsible for overseeing an economic feasibility study for the Village of Lancaster. I currently am the Village representative on the Comprehensive Plan Oversight Committee and meet quarterly to give updates on the Village's progress with meeting the plan's goals. Currently, the Village of Lancaster is working on zoning and I am excited about the potential.

I am well versed in the Regional plans in this area for Economic Development, including One Region Forward and Moving Forward 2050. I am also currently serving on the Erie County Environmental Management Council. I hope to bring my knowledge, my experience, and my work ethic to the Lancaster IDA to help continue its mission to promote economic growth and development in the Lancaster, New York area.

Thank you for your consideration.

Sincerely,

Lynne Ruda



Diane,

Thanks for talking with me today about the Walden Avenue project.

Attached is a synopsis of the work and a location map.

I called and left a message with Ron.

Scott

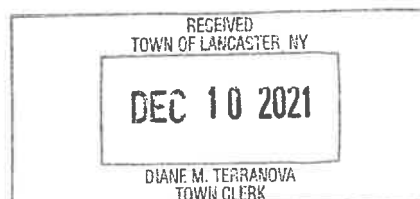
Scott McKay, P.E.
Senior Design Engineer

New York State Department of Transportation
100 Seneca Street, Buffalo, NY 14203

(716) 368-2496 cell
scott.mckay@dot.ny.gov
www.dot.ny.gov



**Department of
Transportation**



**PROJECT NAME: SAFETY IMPROVEMENTS; ROUTE NY 952Q, WALDEN AVENUE,
PIN: 5814.53**

PROJECT LOCATION: WALDEN AVENUE FROM BROEZZEL AVENUE TO PAVEMENT ROAD.

PROJECT DESCRIPTION: The project primarily consists of milling and paving on Walden Avenue from Broezeel Ave. to Pavement Rd. and the installation of a new signal at the intersection of Stony Rd. Right turn lanes will be constructed on Walden Ave. and Stony Rd. at the intersection. To improve safety, after paving, Walden Ave. will be restriped as a three-lane roadway (one travel lane in each direction with a two-way left turn lane) from west of Broezeel Ave. to just west of Lancaster Pkwy. With the restriping, bike lanes will be extended from Broezeel Ave. to Cemetery Rd. on Walden Ave. in both directions. Sidewalks will be extended from Seneca Place to Stony Rd. on the north side of Walden Ave. The existing signals at the intersections with Walden Ave. at Cemetery Rd. and Pavement Rd. will be rehabilitated. Drainage cleaning and repairs will be made as necessary.

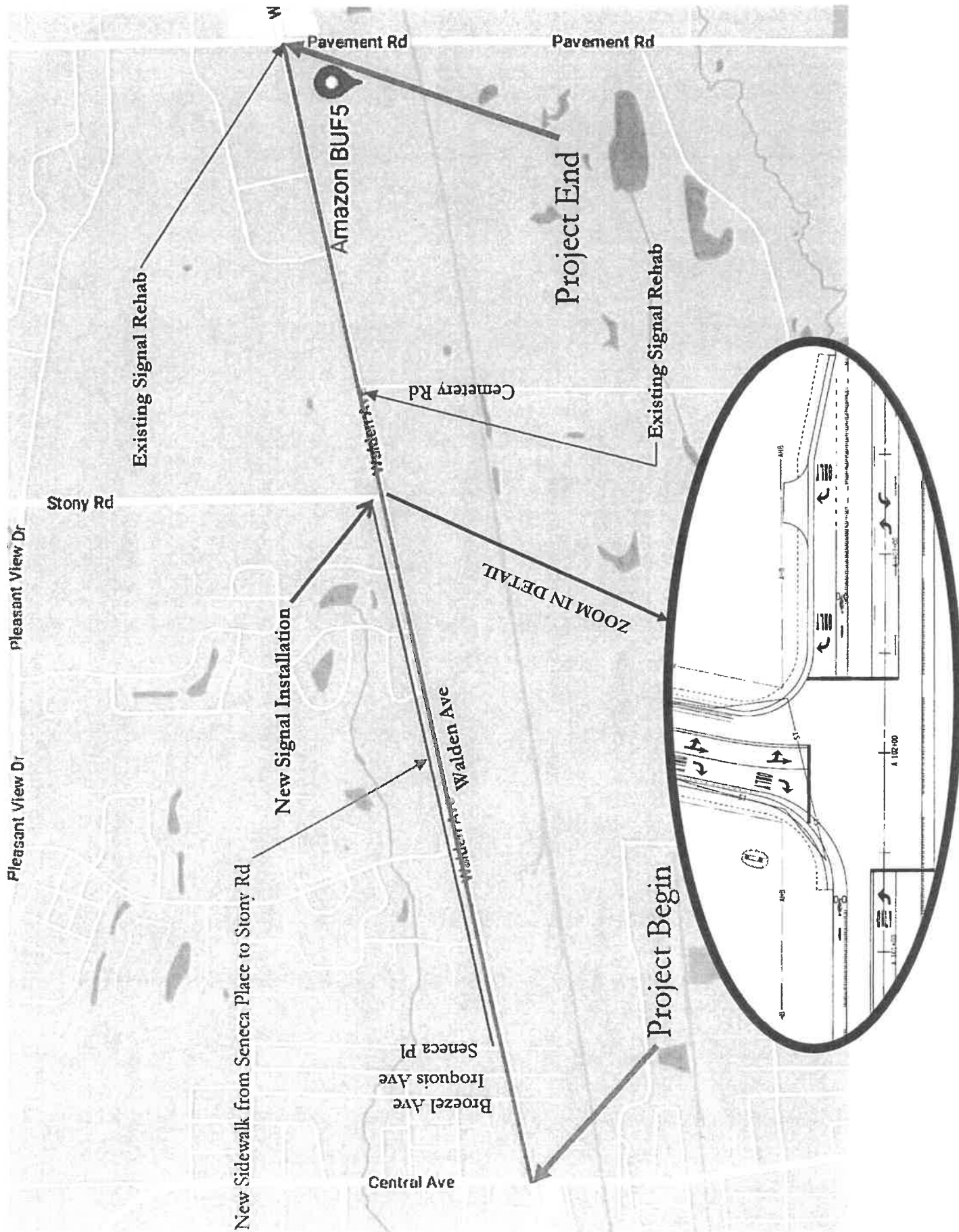
PROJECT SCHEDULE: Anticipate construction to begin Fall 2022 to be completed by the December 2023.

For more information on the restriping plan, please follow the link here:

https://safety.fhwa.dot.gov/provencountermeasures/road_diets.cfm

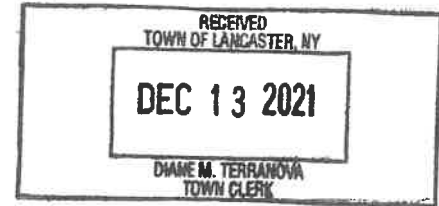
For more information and sending comments please follow the link here:

https://www.dot.ny.gov/portal/pls/portal/MEXIS_APP.DYN_PROJECT_DETAILS.show?p_arg_names=p_pin&p_arg_values=581453



Lancaster, NY 14086
December 12, 2021

Lancaster Town Board
21 Central Avenue
Lancaster, NY 14086



Honorable Town Board,

I am respectfully requesting your consideration for appointment as chairperson of the Lancaster Zoning Board of Appeals.

I've been serving as a board member for almost eight years. During that time, I have benefitted from the many cumulative decades of experience of my colleagues. With the retirement of Member Larry Pignataro, I am now the senior member.

There has been a lot of turnover of ZBA members in the past few years. Three of the current six members are completing their first year of service. I would appreciate the opportunity, and the honor, of using the experience I've gained to lead the board in the year 2022.

Sincerely yours,

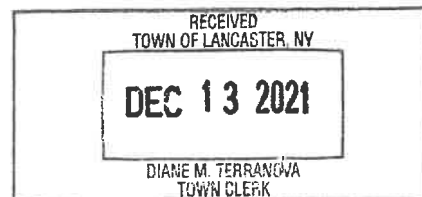
Jill Monacelli
Jill Monacelli

CYNTHIA A. MACIEJEWSKI

LANCASTER NY 14086

December 13, 2021

LIDA Chair Ruffino
Honorable LIDA Members
21 Central Avenue
Lancaster NY 14086



Re: LIDA Administrative Secretary & Records Management Officer

Dear Chair Ruffino and Members of the LIDA,

It has been my pleasure to serve the Lancaster Industrial Development Agency as the Administrative Secretary & Records Management Officer. This is a role that I was entrusted with in 2020 & 2021.

The duties of this role were within my ability to accomplish due to my years of experience as Secretary to other local Boards. I am the former Secretary to the Village of Lancaster Planning Commission. I served in that position from 2008 until 2021. I am the current Secretary to the Town of Lancaster Planning Board since 2016. My ability to understand and report on these projects comes from my 20+ years in the Lancaster Building Department. This is where the discussions and submittals begin for these projects. I have a clear understanding of the requirements needed for a project to be discussed and details to be documented at each meeting.

There is more work to be done in the Town and Village of Lancaster along with the Village of Depew. I respectfully request to be reappointed as the LIDA Administrative Secretary & Records Management Officer.

With best regards,

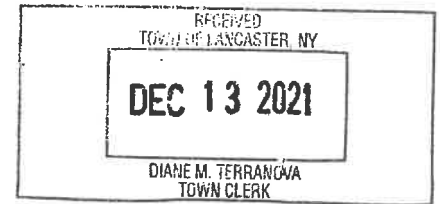
Cynthia A. Maciejewski

Cynthia A. Maciejewski

1034

CYNTHIA A. MACIEJEWSKI

LANCASTER NY 14086



December 13, 2021

Supervisor Ruffino
Honorable Town Council Members
21 Central Avenue
Lancaster NY 14086

Re: Planning Board Secretary

Dear Supervisor Ruffino and Town Council Members,

It has been my pleasure to serve the Town of Lancaster as the Planning Board Secretary since 2016.

The duties of this role were within my ability to accomplish due to my years of experience as Secretary to other local Boards. I am the former Secretary to the Village of Lancaster Planning Commission. I served in that position from 2008 until 2021. I am the current Administrative Secretary & Records Management Officer to the Lancaster Industrial Development Agency. My ability to understand and report on these projects comes from my 20+ years in the Lancaster Building Department. This is where the discussions and submittals begin for these projects. I have a clear understanding of the requirements needed for a project to be discussed and details to be documented at each meeting.

I respectfully request to be reappointed as the Town of Lancaster Planning Board Secretary.

With best regards,

Cynthia A. Maciejewski

Cynthia A. Maciejewski



T.C. Comm.
T.A. Reed
(RR)

1035

TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086

Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271

COMMUNICATIONS

December 8, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: One new and unused 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner

Dear Honorable Town Board Members:

I would appreciate your support in sponsoring a resolution to purchase One new and unused 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner. This One new and unused 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner will be purchased as per Sewer Equipment of America Sourcewell Contract # 122017-SCA. The Sourcewell vendor is Cyncon Equipment, 7494 W. Henrietta Road, Rush, NY 14543. The price of this One new and unused 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner \$483,031.15. This One new and unused 900-ECO 12 Yard Truck Mounted Combination Sewer Cleaner will be paid for out of the Maintenance and Equipment bond authorized March 15, 2021, for Highway Equipment.

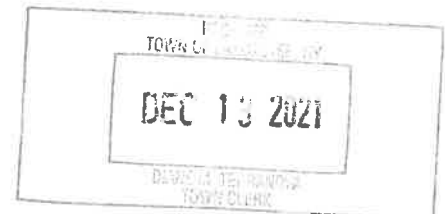
Should you need any further information regarding this subject, please do not hesitate to contact me.

Respectfully yours,

Louis Cacciotti
Deputy Highway Superintendent
Town of Lancaster

LC/kak
Attachments

Cc: Pam Cuiello, Director of Administration
Kevin Loftus, Town Attorney
Ronald Ruffino, Town Supervisor ✓
Diane Terranova, Town Clerk



1036

Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying



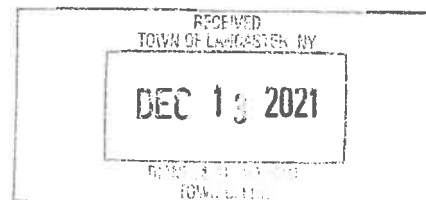
Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

T.C. Comm.
T.A. Reso.
RR

December 13, 2021

Honorable Town Board
Town of Lancaster
Lancaster, NY 14086

Re: Aurora St. Bridge
Engineering Change Order 1



Dear Board Members,

DiDonato Associates has submitted Change Order 1 for the above referenced project. Change Order 1 is for additional Construction Inspection during construction.

The cost of Change Order #1 is \$16,508.75 resulting in a new total contract value of \$196,882.75. Combined with the decrease of the Construction cost, the overall project has been completed under budget by \$11,003.05

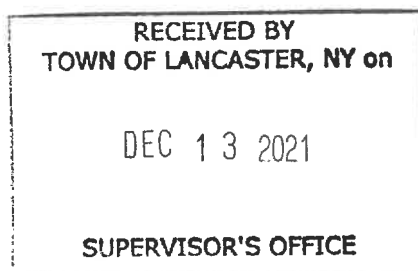
We have reviewed the Change Order and recommend approval.

It is requested the attached be approved. Should you have any questions, please do not hesitate to contact me.

Very truly yours

Edward M. Schiller, PE
Town Engineer

CC Town Clerk
Town Attorney
Highway Superintendent



CHANGE ORDER

Date of Issuance: November 8, 2021 Effective Date: November 8, 2021 Change Order No. 1
OWNER: Town of Lancaster, New York
CONSULTANT: DiDonato Associates, Engineering and Architecture, P.C.
Contract: General
Project: Aurora Street over Cayuga Creek Bridge Rehabilitation, NYSDOT PIN 5762.97
OWNER's Contract: Contract
ENGINEER: _____

You are directed to make the following changes in the Contract Documents:

Description:

DiDonato Associates accrued an additional \$21,058.75 in charges for Construction Inspection due to the extra time required by the contractor to repair the defects on the new deck. We are requesting the unused Five Thousand dollars and zero cents (\$5,000.00) allowance for a geotechnical report under the SURVEY AND DATA COLLECTION Reimbursable costs which was not required be moved to the CONSTRUCTION line item and that an additional Sixteen Thousand, Five Hundred and Eight Dollars and Seventy-Five Cents (\$16,508.75) be added to the CONSTRUCTION line item in the contract.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$180,374.00

Net Increase (Decrease) from previous

Change Orders No. _____ to _____ :

\$0.00

Contract Price prior to this Change Order:

\$180,374.00

Net Increase (Decrease) of this Change Order:

\$16,508.75

Contract Price with all approved Change Orders:

\$196,882.75

CHANGE IN CONTRACT TIMES: (days or dates)

Original Contract Times: _____

Substantial Completion: N/A

Ready for Final Payment: _____

Net change from previous Change Orders

No. _____ to _____ :

Substantial Completion: N/A

Ready for Final Payment: _____

Contract Times prior to this Change Order:

Substantial Completion: N/A

Ready for Final Payment: _____

Net Increase (Decrease) this Change Order:

Substantial Completion: N/A


Ready for Final Payment: _____

Contract Times with all approved Change Orders:

Substantial Completion: N/A

Ready for Final Payment: _____

RECOMMENDED:

By: 

TOWN ENGINEER (Authorized Signature)

Date: 12/13/21


APPROVED:

By: _____

OWNER (Authorized Signature)

Date: _____

ACCEPTED:

By: 

CONSULTANT (Authorized Signature)

Date: 12/7/2021

SUPERVISOR
Ronald Ruffino Sr.

COUNCIL MEMBERS
Adam Dickman
David Mazur
Robert Leary
Michael Wozniak

T.C. Comm.
T.A. Reso.
RR



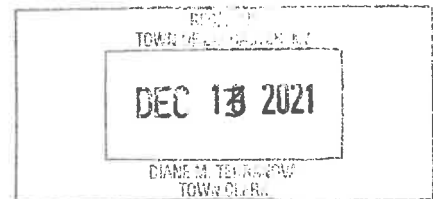
1037
Park Crew Chief
Michelle Barbaro

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

December 9, 2021

COMMUNICATIONS

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086



Dear Honorable Town Board:

I would appreciate it if you would sponsor a resolution awarding Davey Resource Group, Inc., 10 Mitchell Street, Sinclairville, NY 14782, the job of conducting a town wide tree inventory and preparation of a forest management plan. The Town of Lancaster has been awarded a grant from NYSDEC for this project. Requests for Proposals were sent to five firms that NYSDEC recognized and listed in the FAQ's for the grant. One of the requirements is that the work be managed by a Licensed Arborist and each of the firms who received requests met that criteria. Two proposals were submitted with Davey Resource Group, Inc. being the lowest proposal. The amount of the project will be \$46,000.00. Full payment will be coming from the Tree Inventory and Management Grant Award.

All insurance certificates have been obtained.

If you have any questions or concerns, please contact me at your convenience.

Respectfully submitted,

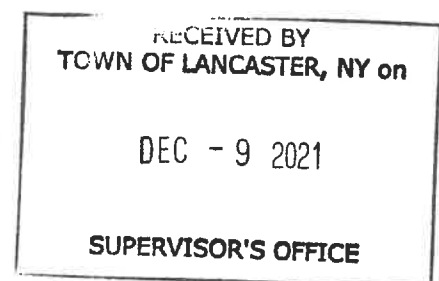
Michelle Barbaro

Michelle Barbaro
Park Crew Chief

MB:jw

Enclosures

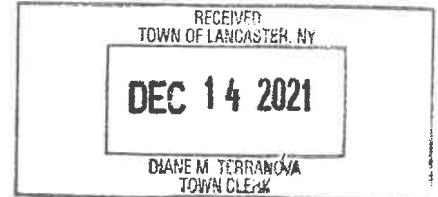
Cc: Ronald Ruffino, Supervisor
Kevin Loftus, Town Attorney
Pamela Cuvillo, Director of Administration of Finance



THOMAS E. FOWLER, JR.
ATTORNEY AT LAW

5441 Broadway
Lancaster, New York 14086
Tel (716) 400-5107 Fax (716) 684-7874
tom@thomasfowlerlaw.com

December 14, 2021



VIA Email: DTerranova@lancasterny.gov

Diane M. Terranova
Lancaster Town Clerk
21 Central Avenue
Lancaster, New York 14086

RE: Position of Appointment
Lancaster Town Attorney
Letter of Interest

Dear Madam Clerk:

I respectfully request that you allow this correspondence to serve as my Letter of Interest relative to the anticipated opening at the referenced position. In furtherance thereof, I attach a copy of my resumé and welcome any inquiry by Town officials during their search.

Thank you for your consideration and cooperation.

Very truly,

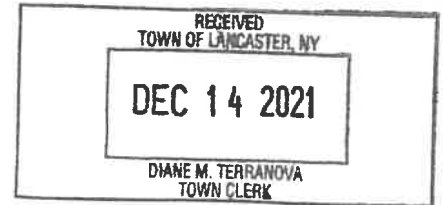
Thomas E. Fowler, Jr.
TEF/mw

Cc:



Town of Lancaster

BUILDING DEPARTMENT
21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317



12/14/2021

Honorable Town Board
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086

RE: Special Use Permit Renewal
43 Greenmeadow Dr.
Home Occupation (Firearms Sales)

The above referenced real property commonly known as 43 Greenmeadow Dr., Lancaster, NY 14086 was inspected on 12/14/2021 and found in compliance with Town Code, Chapter. 400-16 F Home Occupation provisions in a Residential District.

Therefore, the Special Use Permit can be renewed that reflect the original seven (7) conditions.

Sincerely,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building and Zoning Department

MF

cc: Diane Terranova, Town Clerk
K. Loftus, Town Attorney

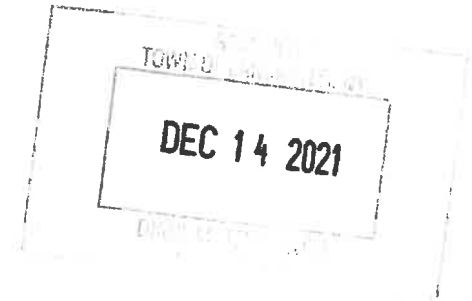


**TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086**

**Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271**

December 13, 2021

Neil Connelly
Planning Board Chairman
2255 Como Park Blvd
Lancaster, NY 14086



Re: **SITE PLAN REVIEW, Project # 2135
Anderson's Frozen Custard SBL# 126.05-1-1.2**

Dear Mr. Connelly:

In response to the memo from December 1, 2021, regarding the **SITE PLAN REVIEW**– Project # 2135, my concern is the parking lot extension. We have had multiple complaints from residents on Michael Anthony about Anderson's bringing in more traffic on their street.

Should you have any questions, please do not hesitate to contact me.

Sincerely yours,

Dan Amatura
Highway Superintendent
Town of Lancaster

DA/kak

Cc: Diane Terranova, Town Clerk



Town of Lancaster

BUILDING DEPARTMENT

21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317

MEMO

TO: Planning Board Members

FROM: Matt Fischione, Supervising Code Enforcement Officer

DATE: December 1, 2021

RE: **SITE PLAN REVIEW - Project # 2135**
Anderson's Frozen Custard SBL# 126.05-1-1.2
Interior renovation of the existing restaurant, the addition of a drive-thru lane, the modification of existing outdoor patio space which will be partially covered and the modification of their existing parking lot in order to accommodate all work proposed. This will allow the existing restaurant to expand their existing business operation and better serve their customers in the community.

Submitted is an "Application for a Site Plan" for the above referenced project.

Enclosed, also, is a site improvement plan for this project prepared by Sutton Architecture with plans dated November 23, 2021. Upon my review of the application and site improvement my findings are that the plans meet all site plan review requirements.

I am sending a copy of this memorandum and its attachments to the officials, boards and agencies listed below with a request for their review and comments. I am also requesting that their comments be in writing and directed to Neil Connelly, Planning Board Chairman, 2255 Como Park Blvd. Lancaster, New York within 10 days, with a copy of the comment letter to this office and the Town Clerk for charting purposes.

Cc: Ronald Ruffino, Supervisor
Council Members
Diane Terranova, Town Clerk
Kevin Loftus, Town Attorney
William Karn, Police Chief
Daniel Amatura, Highway Superintendent
Michelle Barbaro, Recreation
Ed Schiller, Engineer
Fire Chief

*My concern is Complaint from
Residents on Michael Anthony
is The Parking lot EXT and
from Andersons being more public
on Michael Anthony*

1041



Town of Lancaster

BUILDING DEPARTMENT
21 CENTRAL AVENUE
LANCASTER, NEW YORK 14086
716-684-4171
FAX 685-5317

12/14/2021

The Honorable Town Board
Town of Lancaster
21 Central Ave.
Lancaster, NY 14086

Re: SPECIAL USE PERMIT RENEWAL
Gregory Sojka/Greg's Tree Service
1230 Townline Rd.

The above referenced Special Use Permit Renewal request has been reviewed. An onsite inspection was completed on 11/12/2021 and found a filed complaint for establishing a parking area for the facility.

Original permitting of the structure in 2014 should have required a Site Plan approval.

Subsequent pre submittal meetings with the owner have been completed and application is expected within several weeks, pending Engineering firm workload.

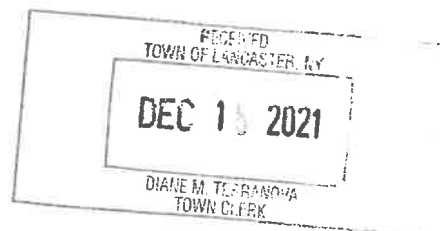
The request for renewal can be granted as a 6-month extension for a Contractors Yard with Storage of tree grind material and firewood, in a General Industrial District as permitted in Town Code, Chapter 400-21 B (1) (h), with similar conditions as the Site Plan review progresses.

Respectfully,

Matt Fischione, Code Enforcement Officer
Town of Lancaster Building Department
21 Central Avenue
Lancaster, NY 14086

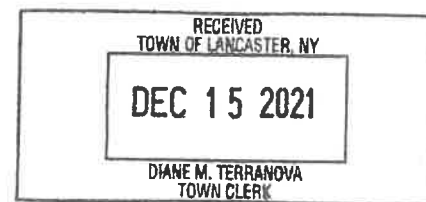
MF

Cc: Diane Terranova, Town Clerk
Kevin Loftus, Town Attorney
Greg Sojka/Greg's Tree Service



David S. Stabler

Lancaster, New York



Lancaster Town Board
21 Central Avenue
Lancaster, New York

Greetings,

I am David Stabler, an attorney, a resident in the Town of Lancaster and Captain in the Buffalo Police Department. I have recently heard that Town Prosecutor Kenneth Graber will not be seeking reappointment to his current post, and I am requesting the Board consider appointing me to the soon to be vacated post of Town Prosecutor.

I have honorably served the people of the City of Buffalo for over twenty-three (23) years, and would like to serve my neighbors in Lancaster as well. My career in law enforcement has conditioned me to faithfully and impartially prosecute the laws enacted by the State of New York as well as the ordinances for the City of Buffalo; and so, I believe I have the capacity and competence to do the same for the Town of Lancaster. Both law enforcement and prosecution are about protecting and serving the people for whom the laws were enacted to protect, and that I have always been willing to do.

In summary, I am requesting the Lancaster Town Board consider my application for the post of Lancaster Town Prosecutor. I have talked with Mr. Graber, and intend to attend upcoming court sessions to learn the process prior to your consideration to ensure a seamless transition if the Board accepts my application.

Respectfully Submitted,

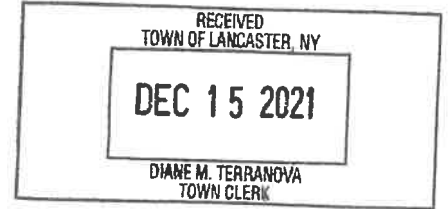
A handwritten signature in cursive script, appearing to read "David S. Stabler".

David S. Stabler
Captain Investigative Services
Buffalo Police Department

1043

BARCLAY DAMON^{LLP}

Jeffery D. Palumbo
Partner



December 13, 2021

Neil Connelly
Planning Board Chairman
2255 Como Park Boulevard
Lancaster, NY 14086

Re: 4781 Transit Road
Town of Lancaster, NY

Dear Mr. Connelly:

On behalf of my client we request that the above project be placed on the January 20, 2022 Planning Board agenda for SEQOR review and recommendation to the Town Board with regard to the rezoning and site plan approvals.

Please contact me should you have any questions. Thank you.

Very truly yours,

A handwritten signature in dark ink, appearing to be "JDP", written over a horizontal line.

Jeffery D. Palumbo

JDP:tam
Enclosures

cc: Mr. George Peppes
Diane Terranova, Town Clerk
Matthew Fischione, Supervising Code Enforcement Officer

Diane Terranova

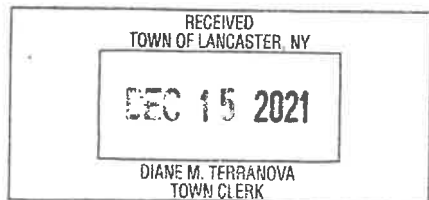
From: Beth Cook
Sent: Wednesday, December 15, 2021 11:31 AM
To: Diane Terranova
Subject: Planning Board

Diane,

I would be interested in taking over secretary duties for the Planning Board.

Beth Cook
Building and Zoning
Town of Lancaster Building Dept.
21 Central Avenue
Lancaster, New York 14086
(716) 684-4171
Fax (716) 685-5317
bcook@lancasterny.gov

1045



12/13/21

Ms Diane Terranova
21 Central Ave
Lancaster N.Y. 14086

I would like to continue being the Lancaster Town Bingo Inspector , now and in the future .

Thank You for the consideration

Patrick Farruggio
Patrick Farruggio



Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

1046
KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 14, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Anderson's Site Amendment #2135
4855 Transit Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 14, 2021, from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

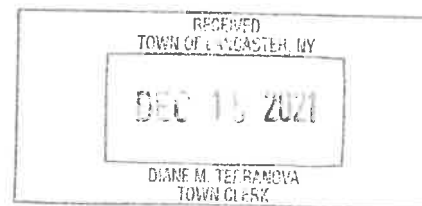
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer



Leza Braun

From: Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>
Sent: Tuesday, December 14, 2021 3:33 PM
To: Leza Braun
Subject: 2021-SQ286 T. Lancaster 4855 Transit Rd Anderson's Frozen Custard
Attachments: 2021-SQ286 T. Lancaster 4855 Transit Rd cover letter.pdf; 2021-SQ286 T. Lancaster 4855 Transit Rd SEAF part 1.pdf; 2021-SQ286 T. Lancaster 4855 Transit Rd site plan.pdf

Leza,

New York State Department of Transportation (NYSDOT) reviewed the SEQR information submitted for the subject project and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- The proposed project will not have a significant impact to traffic on the State Highway System.
- Based upon the Site Plan submitted, it does not appear that any proposed work is located within the State Highway Right-of-Way (ROW). However, if any proposed work is located within the State Highway Right-of-Way then a NYSDOT Highway Work Permit will be required.

Please do not hesitate to contact me if you have any questions or concerns.

Thank you,

Ron Hayes

Ronald J. Hayes

Planning and Program Management
SEQR/Site Plan Coordinator

New York Department of Transportation
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell
Ron.Hayes@dot.ny.gov www.dot.ny.gov





Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 14, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Adams Nursery Site Amendment #5028
5799 Genesee Street
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 13, 2021, from the New York State Department of Transportation on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

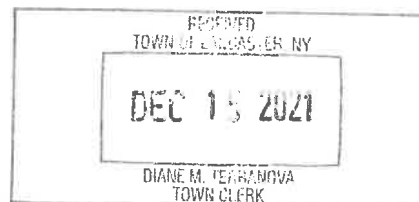
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer



Leza Braun

From: Hayes, Ron (DOT) <Ron.Hayes@dot.ny.gov>
Sent: Monday, December 13, 2021 4:54 PM
To: Leza Braun
Subject: 2021-SQ284 T. Lancaster 5799 Genesee Street Adams Nursery
Attachments: 2021-SQ284 T. Lancaster 5799 Genesee St cover letter.pdf; 2021-SQ284 T. Lancaster 5799 Genesee St SEAF part 1.pdf; 2021-SQ284 T. Lancaster 5799 Genesee Street site plan.pdf

Leza,

New York State Department of Transportation (NYSDOT) reviewed the SEQR information submitted for the subject project and has the following comments:

- NYSDOT concurs with the Town of Lancaster acting as Lead Agency.
- The proposed project will not have a significant impact to traffic on the State Highway System.
- Based upon the Site Plan submitted, it does not appear that any proposed work is located within the State Highway Right-of-Way (ROW). However, if any proposed work is located within the State Highway Right-of-Way then a NYSDOT Highway Work Permit will be required.

Please do not hesitate to contact me if you have any questions or concerns.

Thank you,

Ron Hayes

Ronald J. Hayes

Planning and Program Management
SEQR/Site Plan Coordinator

New York Department of Transportation
100 Seneca Street, Buffalo, NY 14203

(716) 847-3381 | (518) 810-9951 cell
Ron.Hayes@dot.ny.gov www.dot.ny.gov





Town of Lancaster

Office of The Town Attorney

21 Central Avenue
Lancaster, New York 14086
(716) 684-3342
Fax: (716) 681-7475

KEVIN E. LOFTUS, JR.
Town Attorney
kloftus@lancasterny.gov

Leza E. Braun
Legal Assistant
lbrown@lancasterny.gov

December 13, 2021

Honorable Town & Planning Board Members
Town of Lancaster
21 Central Avenue
Lancaster, New York 14086

RE: Rezone
338 Harris Hill Road
Town of Lancaster, County of Erie

Honorable Town Board and Planning Board Members:

Enclosed please find a SEQR response dated December 6, 2021, from the Erie County Department of Health on the above-referenced project for your review.

Should you have any questions or concerns, please call me.

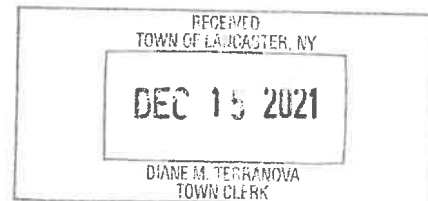
Very truly yours,

Kevin E. Loftus, Esq.
Town Attorney

KEL:lb

Enc.

CC (w/enc): PB Liaison
Town Clerk
Building Inspector
Town Engineer





COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

GALE R. BURSTEIN, MD, MPH
COMMISSIONER OF HEALTH

December 6, 2021

Kevin E. Loftus, Esq.
Town of Lancaster Attorney
21 Central Avenue
Lancaster, NY 14086



RE: SEQR for 338 Harris Hill Road Rezone Light Commercial to Multi Family Multi Use

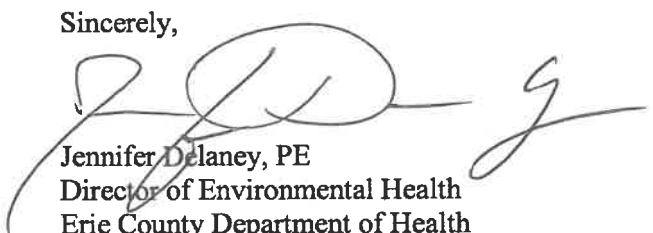
Dear Mr. Loftus:

Regarding your letter of November 4, 2021 for the above project, ECDOH has no objections to the Town of Lancaster assuming Lead Agency for SEQR review.

Please be advised that because the project includes a sanitary sewer connection, approval from ECDOH is required. Approval is required under our agreement with NYSDEC if the project's design flows are greater than 2500 gpd.

Please make the applicant aware of this requirement. If there are any questions, please contact me at 716-961-6800.

Sincerely,


Jennifer Delaney, PE
Director of Environmental Health
Erie County Department of Health

T.C. Comm
(RR)

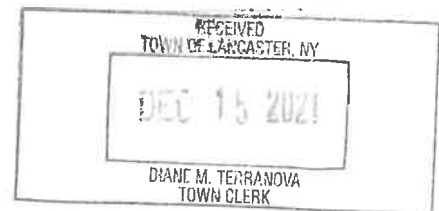
1049



Lancaster Senior Center
100 Oxford Avenue
Lancaster, New York 14086
Phone: 685-3498
Fax: 685-3594

December 8, 2021

Supervisor Ronald Ruffino Sr.
And Honorable Council Members
Town of Lancaster
21 Central Avenue
Lancaster, NY 14086



Dear Supervisor Ruffino and Honorable Council Members:

I respectfully request a resolution for your consideration to adjust the rate of pay for the following employees to \$14.00 per hour, effective January 1, 2022, due in part to the minimum wage increase, and in part for their dedication and exemplary job performance.

| | | <u>Current Rate</u> |
|---------------------------|--------------------------|----------------------------|
| Burns, Kathleen | Rec Attendant PT | \$12.55 |
| Szczesniak, Judith | Rec Attendant PT | \$12.74 |
| Chatham, Joan | Rec Instructor PT | \$12.74 |
| Janik, RoseMarie | Rec Attendant PT | \$12.74 |
| Darnley, Phyllis | Rec Instructor PT | \$12.74 |

I respectfully request a resolution for your consideration to adjust the rate of pay for the following employees to \$15.00, effective January 1, 2022, per hour due in part to the minimum wage increase, and in part for the added responsibility and difficulty of the job they perform.

| | | <u>Current Rate</u> |
|---------------------------|----------------------|----------------------------|
| Sroda, John | Van Driver PT | \$13.79 |
| Hastreiter, Joseph | Van Driver PT | \$13.79 |
| Morgus, John | Van Driver PT | \$13.79 |

| | | |
|--------------------|---------------|---------|
| Conklin, Richard | Van Driver PT | \$13.79 |
| Speyer, Daniel Sr. | Van Driver PT | \$13.79 |

I respectfully request a resolution for your consideration to adjust the rate of pay for the following employee to \$16.00 per hour, effective January 1, 2022, due to her dedication, exemplary job performance, and additional responsibilities.

| | | |
|-----------------|------------------|---------------------|
| | | <u>Current Rate</u> |
| Greco, Samantha | Rec Attendant PT | \$15.23 |

I respectfully request a resolution for your consideration to adjust the rate of pay for the following employee to \$15.00 per hour, effective January 1, 2022, due in part to the minimum wage increase, exemplary job performance, and additional responsibilities.

| | | |
|------------------|------------------|---------------------|
| | | <u>Current Rate</u> |
| Radley, Kathleen | Rec Attendant PT | \$14.00 |

I respectfully request a resolution for your consideration to adjust the rate of pay for the following employees to \$31.00 per hour, effective January 1, 2022. Certified fitness Instructors command upwards of \$50.00 per hour, we are fortunate to have such a talented group at a very modest rate.

| | | |
|----------------------|-------------------|---------------------|
| | | <u>Current Rate</u> |
| Kiesznoski, Julia | Rec Instructor PT | \$30.45 |
| Jankiewicz, Margaret | Rec Instructor PT | \$30.45 |
| Gaffney, Robert | Rec Instructor PT | \$30.45 |
| Worden, London | Rec Instructor PT | \$30.45 |
| Haas, Marcia | Rec Instructor PT | \$30.45 |

Should you approve, I would like to request that a resolution be placed on the agenda for the December 20, 2021 Town Board meeting. If you have any questions or concerns, please contact me at your convenience.

Sincerely,



MaryBeth Gianni
Recreation Supervisor

LANCASTER POLICE DEPARTMENT 1050



WILLIAM J. KARN, JR.
CHIEF OF POLICE

T.C. Comm.
RP



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352

December 8, 2021

Supervisor Ruffino and Lancaster Town Board
21 Central Avenue
Lancaster, NY 14086

Re: filling vacant P.S.D. position

Dear Supervisor Ruffino and Honorable Town Board,

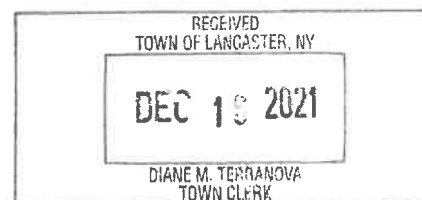
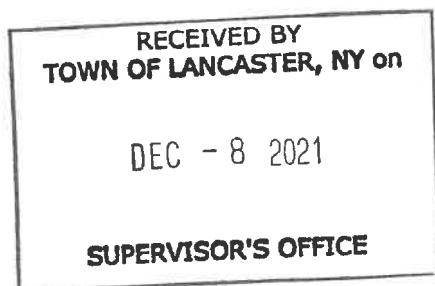
Pursuant to civil service requirements, please be advised that I have selected Alexandra Lindstrom of _____ in Lancaster to be appointed to the position of public safety dispatcher in the Police Department. This appointment would fill a public safety dispatcher position that will be vacant effective January 10, 2022, and was funded and approved in the 2022 budget.

It is respectfully requested that the Town Board approve this appointment at the next regular meeting with an effective starting date of January 4, 2022.

Sincerely yours,

William J. Karn Jr.

William J. Karn Jr.
Chief of Police



T.C. Comm.
(RP)

1051



**TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086**

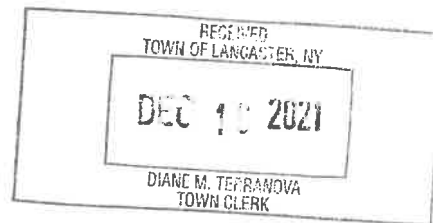
**Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271**

COMMUNICATIONS

December 7, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: John Snyder



Dear Honorable Board Members:

Pursuant to Highway Law Section 140 I wish to appoint John Snyder residing at _____, Lancaster, New York to the position of Working Crew Chief in the Highway Department beginning December 20, 2021. Mr. Snyder will be paid \$38.09 per hour.

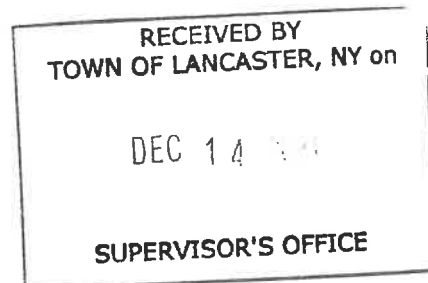
Should you have any questions regarding this matter please do not hesitate to contact me.

Sincerely yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/mlm

Cc: Ronald Ruffino, Town Supervisor
Diane Terranova, Town Clerk
Morgan Fay, Payroll Supervisor



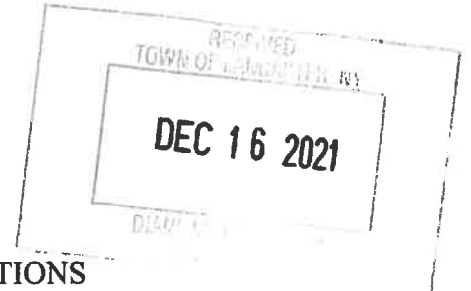
T.C. Comm.
②

1052



**TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086**

**Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271**



COMMUNICATIONS

December 13, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Gary Gallagher

Dear Honorable Board Members:

Pursuant to Highway Law Section 140 I wish to appoint Gary Gallagher residing at _____ Lancaster, New York to the position of Heavy Equipment Operator in the Highway Department beginning December 21, 2021. Mr. Gallagher will be paid \$31.83 per hour.

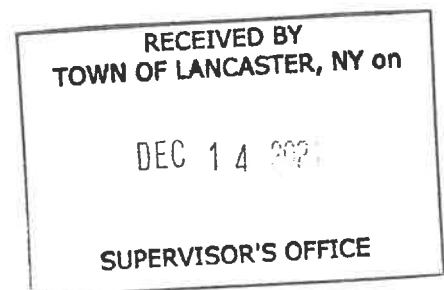
Should you have any questions regarding this matter please do not hesitate to contact me.

Sincerely yours,

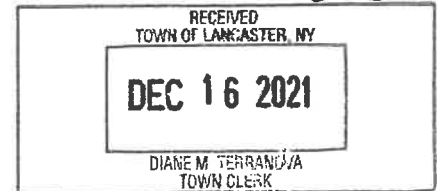
Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/kak

Cc: Ronald Ruffino Supervisor
Diane Terranova, Town Clerk
Morgan Fay, Payroll Supervisor



1053



11/20/2021

To whom it may concern:

Please accept this letter and attached CV as a formal request for consideration for appointment to committee positions that will assist me in benefiting my community of Lancaster NY. As a longtime resident of Western New York for the last 26 years, I have been proud to contribute to my community in many ways that I would welcome a chance to discuss.

For your consideration, I would like to start by saying I believe in the potential of Lancaster NY. I in vision a bustling community with rich commerce that allows children to grow up in one of the most sought-after school systems in the area.

More so than ever, there is a need for transparency in government. I have an established career and am highly educated with no need for or desire to engage in "back room" or "shady" deals. I have a great desire to empower the community through an appointed position. There is no room in the development of the Town of Lancaster for decisions that are made through "fine print" that negatively affect the people we serve.

My only desire is to better my community.

Please contact me anytime.

John Copas PMHNP-BC / Major USAF

T.C. Comm.
②

1054



**TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086**

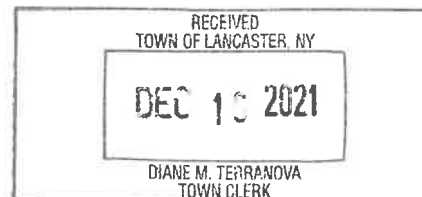
**Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271**

COMMUNICATIONS

December 13, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14086

Re: Daniel Palumbo



Dear Honorable Board Members:

Pursuant to Highway Law Section 140 I wish to appoint Daniel Palumbo residing at ———, Lancaster, New York to the position of Light Equipment Operator in the Highway Department beginning December 21, 2021. Mr. Palumbo will be paid \$30.47 per hour.

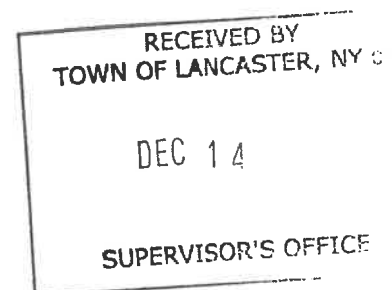
Should you have any questions regarding this matter please do not hesitate to contact me.

Sincerely yours,

Daniel Amatura
Highway Superintendent
Town of Lancaster

DA/kak

Cc: Ron Ruffino, Supervisor
Diane Terranova, Town Clerk
Morgan Fay, Payroll Supervisor



T.C. Comm.
(RR)

1055



**TOWN OF LANCASTER
HIGHWAY DEPARTMENT
525 PAVEMENT ROAD
LANCASTER, NY 14086**

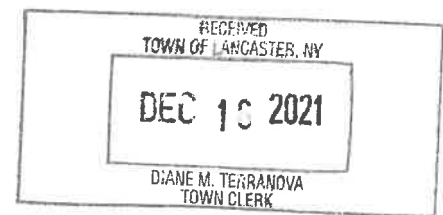
**Daniel Amatura
Highway Superintendent
Tel (716)683-3426
Fax (716)685-0271**

COMMUNICATIONS

REVISED

December 16, 2021

Honorable Town Board
21 Central Avenue
Lancaster, NY 14096



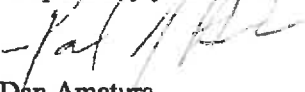
Re: Steve Prowse, **NEW START DATE**

Dear Honorable Town Board:

Pursuant to Highway Law Section 140 I wish to appoint Steve Prowse residing at _____ Lancaster, New York to the position of Laborer Grade #1 in the Highway Department beginning **December 27, 2021**. Mr. Prowse will be paid \$23.73 per hour which is 80% of the Laborer Grade #1 rate for a six-month probationary period.

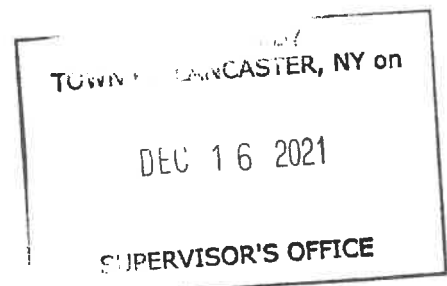
Should you have any questions regarding this matter please do not hesitate to contact me.

Respectfully yours,


Dan Amatura
Highway Superintendent
Town of Lancaster

DA/kak

Cc: Ron Ruffino, Town Supervisor
Diane Terranova, Town Clerk
Morgan Fay, Payroll Supervisor
Pamela Cuviglio, Director of Administration and Finance



LANCASTER POLICE DEPARTMENT

1056



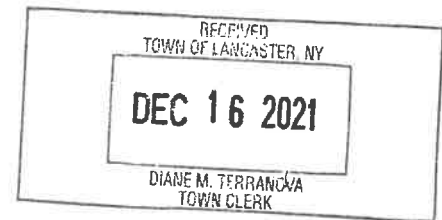
WILLIAM J. KARN, JR.
CHIEF OF POLICE



525 PAVEMENT ROAD
LANCASTER, NY 14086



TEL: (716) 683-2800
FAX: (716) 681-2352



MEMORANDUM

TO: Diane Terranova, Town Clerk

FROM: Chief William J. Karn, Jr.

DATE: December 16, 2021

SUBJECT: Articles/Communications

Please place the attached documents on communications.

If there are any questions, please feel free to contact me.

Enclosures

Mayor Lynne Ruda

It was an honor to be able to recognize four incredible individuals who selflessly put themselves in harms way to save a resident from a burning home. Thank you to Lancaster Fire Department Chief Feldmann, Lancaster, N.Y. Police Department Officer Joe Sobaszek and Officer William Delano and resident Thomas McGuire for your heroic actions.



https://buffalonews.com/news/local/4-honored-for-heroism-in-rescuing-man-from-burning-lancaster-home/article_77a7eb50-5c78-11ec-ae68-b7c61f661572.html

4 honored for heroism in rescuing man from burning Lancaster home

Harold McNeil

Dec 14, 2021



From left are Lancaster Fire Chief Eric Feldman; Lancaster Police Ofcr. Joseph Sobaszek; Lancaster Village Mayor Lynne Ruda; Erie County Legislator Frank Todaro; Lancaster Village resident Thomas McGuire and Lancaster Police Ofcr. William Delano.

Harold McNeil

Harold McNeil

Through the billowing smoke, at first all they could see was an arm at the top of the stairs.

That's what Village of Lancaster resident Thomas McGuire said. He was the first to happen upon the scene of a fire Thursday on Wilma Drive where an occupant of the building was trapped.

Once the early morning fire was over, McGuire, two members of the Lancaster Police Department and the chief of the Lancaster Fire Department had contributed to saving a man's life. All of them were recognized for their dedication and bravery by Village Mayor Lynne T. Ruda and Erie County Legislator Frank Todaro at Monday night's Lancaster Village Board meeting.

"We're so grateful for your actions," Ruda said to the quartet before presenting each of them with a plaque as a testament to their heroism.

"We have our police officers – who don't have all of the PPE and equipment that firefighters do – going in and trying to make that save. Then we have a resident with no training who was simply going to walk ... and that morning he stopped and didn't know that he would become a hero," Ruda continued.

Minutes after the brief ceremony, McGuire, police officers Joseph Sobaszek and William Delano and Fire Chief Eric Feldmann each recalled details of the harrowing incident. McGuire was first alerted to the potential tragedy after witnessing smoke pouring from the house.

"I tried to make contact with the person inside the house through the front door. I was advised by the homeowner that they might be at the back door. So I went to the back door, pushed the door in and seen the person's arm laying there ... " McGuire said.

Sobaszek, a 14-year veteran of the Lancaster Police Department, was the first of the two officers on the scene, and also was told by the homeowner that her son was trapped in the basement of the house.

"Somebody had to help. Somebody had to be there. Nobody else was there yet, so you have to take action one way or the other," he replied.

"I'm retired right now. I spent 30 years in the military. So that kind of helped a little bit. These guys are the guys that are the heroes, because they went in," McGuire said, pointing to the two officers and the fire chief who took part in the search and rescue.

Feldmann said that it is rare that first responders in the village have come upon such dire circumstances.

"It makes me proud of myself and the fire department that we do train for these situations, and that, when a situation is a split-second, your training kicks in and you do the right thing. Thankfully, we were all able to work together, so, hopefully, we can save a life. That's the goal here," Delano said.

Harold McNeil

Delano, a three-year member of the police force, joined Sobaszek inside the house. The pair was forced to retreat from the smoke-filled building for a few gulps of clean air a few times before going back inside.

"Joe said: 'We've got to go back in. We've got to go back in,' " Delano recalled. "So, we immediately go back in."

Meanwhile, the trapped man had sought refuge from the smoke and flames behind a door at the top of the landing to the basement, which is where the fire had started, Delano said.

"We were able to push the door open, grab him and pull him out a little bit as we had to go in and out for air, because the black smoke was very intense," Delano said.

Fortunately, by that time, Feldmann and the fire department had arrived on the scene.

"I met Officer Sobaszek on the front lawn and he said that the flames were starting to come up the stairs, that they just couldn't get to him," Feldmann recalled.

"So I masked up. I could see the guy's arm right there, the victim's arm. What happened was that the door swung in and he was stuck behind that door. So I slid in past and pulled him to me, opened the door up and slid him out where the officers were able to get him out to the driveway," he said.

By then, members of Lancaster Volunteer Ambulance Corps had arrived to administer first aid and rushed the victim to the hospital.

"They did an awesome job," Feldmann said of the ambulance crew. "They came with their gurney and got him on to the ambulance. It all happened so quick."

Following the ceremony at Monday night's Village Board meeting, McGuire, the village resident, was asked why he, as a civilian, was compelled to risk his life by darting inside a burning building.

Assembly member Monica Wallace

It's my honor to recognize Lancaster, N.Y. Police Department Officers Joseph Sobaszek and William Delano, Lancaster Fire Department Second Assistant Chief Eric Feldmann, and Good Samaritan Thomas McGuire for their heroism during a home fire last week.

Officers Sobaszek and Delano and Chief Feldmann bravely went into the burning home to rescue a man who was trapped inside.

Our community is lucky to have such courageous and dedicated first responders keeping our community safe.

